



OFFICE OF THE REGISTRAR ADMISSIONS / HEADS OF DEPARTMENT

Official Departmental Requirements for Admitted Trainees

Dear Trainee,

Congratulations on your admission!, To ensure you are fully prepared for practical and theoretical instruction, you are required to report with the following specific departmental items alongside your personal stationery.

Mandatory Common Requirement for ALL Trainees:

1 Spring File (for maintaining academic records and assessment transcripts).

Departmental Requirement

1. Mechanical & Automotive Engineering

- **Level 4:** Overall, safety boots, 3m tape measure, safety goggles.
- **Level 5:** Overall, safety boots, safety goggles, engineer's steel rule (30cm).
- **Level 6:** Overall, safety boots, scientific calculator, technical drawing set, A3 drawing board, Setsquare 45° and 60°, Pencils HB, 2H and 2B.

2. Electrical & Electronic Engineering

- **Level 4:** Navy blue dustcoat/overall, safety boots, side cutters, combination pliers, screw driver set.
- **Level 5:** Navy blue dustcoat/overall, safety boots, digital multimeter, wire stripper, soldering iron kit.
- **Level 6:** Navy blue dustcoat/overall, safety boots, digital multimeter, scientific calculator, breadboard & jumper wires.

3. Building & Civil Engineering

- **Level 4:** Overall, safety boots, builder's trowel, plumb bob, spirit level (600mm).
- **Level 5:** Overall, safety boots, helmet, builder's line, spirit level, 5m tape measure.
- **Level 6:** Overall, safety boots, helmet, technical drawing set, scientific calculator, scale rule.

4. Agriculture & Environmental Studies

- **Level 4:** Green dustcoat/overall, gumboots, heavy-duty gardening gloves, panga/secateurs.
- **Level 5:** Green dustcoat, gumboots, soil testing notebook, secateurs, tape measure.
- **Level 6:** Green dustcoat, gumboots, scientific calculator, lab coat, clipboard



5. Hospitality & Institutional Management

- **Level 4:** White chef jacket, black trousers/skirt, chef cap, kitchen apron, low-heeled black closed shoes.
- **Level 5:** Full chef uniform (jacket, checkered pants, apron, neckerchief), waiter's service cloth, waiter's opener.
- **Level 6:** Full chef uniform, front-office business suit, food service waiter kit, scientific calculator.

6. Cosmetology & Fashion Design

- **Level 4:** Black salon apron, tailoring scissors, measuring tape, dressmaking pins, needle kit.
- **Level 5:** Apron, professional fabric shears, French curves, mannequin head/stand, cosmetology tool kit.
- **Level 6:** Apron, fashion design sketchpad, pattern-making curves, professional makeup/hairstyling kit.

7. Computing & Informatics

- **Level 4 / Level 5:** Lab dustcoat, Flash drive (16GB minimum), notebook.
- **Level 6:** Lab dustcoat, Flash drive/External HDD (32GB+), personal laptop (recommended: Core i5, 8GB RAM minimum).

8. Business Studies

- **Level 4 / Level 5:** Formal business attire (for practical presentations), Scientific calculator, shorthand notebook (Pitman New Era Shorthand).
- **Level 6:** Formal business attire, scientific/financial calculator, flash drive (16GB).

9. Journalism & Mass Communication

- **Level 5:** Press jacket/vest, voice recorder or smartphone with recording capability, notepad & pen.
- **Level 6:** Press vest, high-speed flash drive (32GB+), DSLR camera (recommended for photography modules), headphones.

10. Liberal Studies

- **Level 4 / Level 5 / Level 6:** Formal/smart casual presentation attire, notebook, flash drive (16GB).

11. Applied Science

- **Level 4 / Level 5 / Level 6:** White Lab Coat, White Gumboots, Safety Goggles, White Nose Masks, Nitrile Hand Gloves, Scientific Calculator, White hairnets.

Note: It's advisable that all **Practical Safety Gear (PPEs)** like overalls, boots, and goggles be acquired prior to the first week of practical lessons.

Edwin Kimongo
Registrar – Admissions and Marketing

